

Draft Capitol Planning Commission Minutes

July 20, 2016

Ola Babcock Miller Building

Conference Room 300

(1:00 – 1:39 p.m.)

Members Present:

William Dikis, Chair

Director Janet Phipps, Secretary

Carol Grant

Elizabeth Isaacson

Scott Weiser, Vice-Chair

Representative Dan Kelley

Senator Charles Schneider

Members Absent:

Representative John Landon

Senator Matt McCoy

Matt Anderson

Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:

Tami Wiencek, Department of Administrative Service

Dave Heuton, Department of Administrative Services

Tim Ryburn, Department of Administrative Services / General Services

Barbara Bendon, Department of Administrative Services / General Services

Suzy Trotter, Department of Administrative Services / General Services

Emily Narayan, Department of Administrative Services / General Services

Others Present for All or Portions of the Meeting:

Mark Willemsen, Legislative Facilities

Scotney Fenton, RDG Planning & Design

Jennifer Acton, Legislative Services Agency

Leo Landis, Department of Cultural Affairs

Adam Broich, Legislative Services Agency

Steve King, Department of Cultural Affairs

Joel Lunde, Department of Management

Josie Gerrietts, Legislative Services Agency

Joan Arnett, Legislative Services Agency

Theresa Kehoe, Legislature

Mackenzie Nading, Legislature

Brian Guillaume, Legislature

Call to Order and Introductions

The meeting was called to order at 1:00 p.m. by Chair Dikis, followed by roll call and introductions.

Welcome

Chair Dikis welcomed Suzy Trotter. Suzy Trotter will now provide DAS staff support for the Capitol Planning Commission meetings.

The Iowa State Capitol Visitor Guide was provided to all meeting attendees. Glen Dickinson, Legislative Services Agency Director, contacted Suzy Trotter prior to the meeting and extended an offer to supply all meeting attendees with the guide. Chair Dikis extended the Commission's thanks to Glen Dickinson.

Approval of Agenda

MOTION: Scott Weiser made a motion to approve the agenda. Elizabeth Isaacson seconded and the motion passed unanimously.

Approval of Meeting Minutes for April 20, 2016 Meeting

MOTION: Carol Grant made a motion to approve the minutes as submitted. Director Phipps seconded and the motion passed unanimously.

Committee Update

Master Plan

Scott Weiser noted the Committee is planning to meet the week of August 22. The Master Plan Committee intends to use the same procedures for review that were used in 2015; assigning portions of the plan to members and presenting recommendations at the October 19, 2016 meeting. Chair Dikis requested an invitation to the meeting and Suzy Trotter will forward the meeting notice to Chair Dikis.

Site Features

Carol Grant noted the Site Features Committee has not met since the April 20, 2016, Capitol Planning Commission meeting. The three items listed on the agenda are updates from the April meeting.

Monument Maintenance Funding

SF 2324 was passed by the Legislature in the spring and subsequently signed by Governor Branstad. This includes \$100,000 to be used for monument maintenance. The funding has a 2:1 match requirement. The committee will need to raise \$200,000 through public funds in order to secure the full \$100,000 match. The funding match expires June 30, 2020. Carol Grant reported that she met with Danny Krock, Department Commander of the Sons of Union Veterans of the Civil War. The organization is interested in supporting monument funding and has requested more information. Carol Grant will follow up with Tim Ryburn for specific funding needs, then report back to Danny Krock. Carol Grant mentioned there are other interested fraternal groups that provide funds to similar projects. The dollar amounts are typically \$1,000 or less. Carol Grant noted the committee will need to reach out for public funds. Carol Grant thanked Chair Dikis for drafting a document which will be used by the Site Features Committee campaign "Keeping the Iowa State Capitol Complex Beautiful". Chair Dikis noted the intent of the document is to become an Op-ed article to later be used as a promotional piece. Chair Dikis sent the document to all Commission members and urged everyone to review it. Carol Grant noted the need to review the donation instructions. Scott Weiser asked Carol Grant if the Committee needs marketing assistance to help raise \$200,000. Carol Grant agreed that marketing assistance would be beneficial to the fundraising. Director Phipps stated the Commission does not have funds to hire marketing services.

Director Phipps suggested the Committee needs to establish a task group to identify potential companies or organizations that could donate and offered Tami Wiencek's assistance to help the Committee. Director Phipps will contact the Attorney General's office to work on language regarding how to accept the donation and the appropriate setup. Director Phipps urged the Committee to lead the effort and noted DAS would not want to solicit funds from potential people or vendors who might bid for State business through DAS Central Procurement. Carol Grant agreed and will setup a Site Features Committee meeting before the October meeting to review the fundraising plan for the next four years. Director Phipps suggested a shorter plan to spend dollar-for-dollar because the money will revert. Chair Dikis urged the Commission to provide suggestions to the Site Features Committee. Director Phipps encouraged the Committee to review the monument list to identify potential organizations. Carol Grant noted that a large proportion of the groups are veteran groups. Chair Dikis will contact Carol Grant after the meeting to discuss preservation groups that may be interested in assisting.

"Iowa, A Place to Grow" Symbol

Leo Landis from the Iowa Department of Cultural Affairs (DCA) reported the "Iowa, A Place to Grow" symbol located on the corner of East 14th Street and Grand Avenue was installed in 1984. The State launched the campaign in 1970 during Governor Ray's second term. Developed by a firm in Cedar Rapids, the symbol was launched via a statewide press conference and put in Fortune magazine. The first known symbol was placed at the Iowa State Fairgrounds in 1970. The symbol stands 10-feet tall, is a four leaf clover is made of fiberglass, and has the statement "Iowa, A Place to Grow" at the bottom of it. It has four unique sections joined by iron brackets. The second symbol was placed at the Waukee exit west-bound rest area on I-80. The third symbol was installed at E. 14th Street and Grand Avenue in 1984 after the sign manufacturer contacted the State regarding the symbol that was in storage. The State Fair symbol was offered back to the State and removed from the fairgrounds however neither DCA nor DAS recall the year of removal and the current location. The City of Waukee took possession of the rest stop in 2014. There was an attempt to de-install the symbol, but it was damaged and no longer exists. The DCA will work with Tim Ryburn to remove the symbol from the Complex because the base is in poor condition. Based on the assessment by the conservator, collection manager, and Leo Landis, the symbol itself is in fair condition but The base is in poor condition. The symbol will be kept in a holding area for six months after de-installation and then be placed in the Historical Society's collection. Leo Landis added the symbol was not truly installed as a monument. Carol Grant asked if a formal action by the Commission is required to have the monument removed from the Capitol Complex grounds. Director Phipps confirmed that a motion was required.

MOTION: Carol Grant made a motion that the Committee work with DCA to have the monument de-installed and moved to the care of DCA for historical preservation. Scott Weiser seconded and the motion passed unanimously.

During discussion it was suggested a letter of notification from the Commission and Chair Dikis be drafted to the Secretary of the Iowa Senate and Chief Clerk of the Iowa House of Representatives as well as the Governor's Office regarding the de-installation. Chair Dikis said he would draft the letter and send to Director Phipps.

Monumental Journey

Carol Grant provided an update on the application for the "Monumental Journey" monument submitted by the Greater Des Moines Public Art Foundation in 2013. Jennifer Moehlmann received an email from Jessica Rowe, Director of the Greater Des Moines Public Art Foundation

notifying the Commission of the foundation's formal withdrawal of the application for the monument to be placed on the Capitol Complex. The monument was to honor the 11 African American attorneys who founded the National Bar Association in 1925 in Des Moines. Among the founders were five Iowans. The board, in consultation with the artist, agreed to proceed with the Hansen Triangle Park site for the monument.

Other

Chair Dikis extended the Capitol Planning Commissions' thanks to the legislators present, absent and those beyond the Commission who cooperated to pass SF 2324 that includes both the monument funding and lighting.

Staff Reports/Project Updates

Legislative Update

Tami Wiencek, DAS Public Information Officer, reported out of SF2324, \$9.4 million was appropriated for major maintenance. Of the money appropriated \$100,000 is allocated for the costs of major maintenance the monuments with a 2:1 match requirement. SF2324 also appropriated \$9.9 million for the repair of the Capitol Dome. Of the money appropriated, a portion is authorized to be expended for the costs of installing outdoor lighting at the Capitol. Chair Dikis requested clarification regarding the \$240,000 line item for lighting.

It appears that it was removed and included in the \$9.9 million. Director Phipps and Tami Wiencek confirmed that is correct. Scott Weiser asked when work will begin on the Capitol. Director Phipps stated there is language restricting that monies could not be spent for DAS to assist with a DAS Owner Representative. DAS has entered into a Memorandum of Understanding with the General Assembly and has transferred the funding to the General Assembly Joint Account. Mark Willemssen will be administering the funds and overseeing the Capitol Dome repair and the lighting project. Scott Weiser requested information regarding scaffolding around the Capitol and Mark Willemssen replied the money was transferred and the architectural drawings for bidding are in process. It will be a couple of months before any work will begin. Chair Dikis inquired about interior scaffolding and Mark Willemssen replied that all interior scaffolding will be in the Dome and not the public areas of the Capitol.

Construction Update

Ola Babcock Miller Entryway Stone Replacement & Basement Waterproofing

Tim Ryburn reported DAS was successful in obtaining the original Iowa quarry stone for the south side entryway. The smaller pieces are acceptable but the larger pieces are cracked from previous blasting. As a result, DAS is now reviewing stone from Indiana Limestone Company to make sure the test strength meets the standards for the larger pieces.

The bids for the basement waterproofing project have been received and the team is in an early review stage. Tim Ryburn will have an update at the October meeting.

Parking Ramp Repairs

Tim Ryburn reported the stone on the Grand Ave side of the Parking Ramp was removed from a previous car accident. DAS is reviewing the design concept options for replacement.

Capitol - West Steps Repair, West Drive Repair, Windows, Dome and Exterior Lighting

Tim Ryburn reported the work on the Capitol West Steps and West Drive is in process. DAS is reviewing the north side of the West Drive newly poured concrete and scoring. There is a possibility the contractor would need to replace if the product does not meet with the State of Iowa

approval.

The Capitol window repair project is in review. The sandstone coating on the north windows may need to be replaced. DAS will work with Mark Willemssen to coordinate window repairs to avoid conflict with other projects.

Court Avenue South Hillside Repair

Tim Ryburn reported the hillside project is scheduled to begin on July 27. This project will address the section of the hill that was sliding towards Court Ave. The hill will be excavated and repaired.

Oran Pape – Window Repair and Exterior Drainage Improvements

Tim Ryburn reported DAS is waiting on the final specifications for the window repairs. Work to repair the windows is expected to start in September.

Exterior drainage repair and concrete repairs will be bid. This project will address the area where the water from the streets enters the building.

Capitol Complex Events

Suzy Trotter reviewed a list of events on the Capitol Complex. Yankee Doodle Pops was a huge success with approximately 100,000 attendees. The National Governors Association hosted governors from around the United States at the Capitol in July. In the month of August the Complex is the venue for the beginning of the Iowa State Fair Parade. The Complex is also part of the Iowa State Fair Park & Ride. DART is the provider of the shuttle and will place additional signage on the Complex to direct guests and employees to appropriate parking lots. In the month of September the Complex will be the venue for the Homeless Stand Down, Alzheimer's Walk and Heartland Driving Tour. Several events are scheduled for the month of October; Bubble Run, World Food Prize, Des Moines Marathon and Komen Run. For more information on events, please refer to the DAS website at <https://das.iowa.gov/general-services/capitol-complex-events>.

Farmers' Market

Director Phipps reported the Department of Agriculture, Department Public Health, and Department Administrative Services along with regulatory advice from the Department of Inspections and Appeals worked together to bring a Farmers' Market to the Complex. This will add something different to the Capitol Complex for employees and neighbors to add a sense of community. The Farmers' Market will be held every Tuesday from 3:00 – 5:30 p.m. The first market scheduled for July 19, 2016 was canceled due to weather.

Walking Paths

Director Phipps discussed a proposal for walking paths around the Complex. Director Phipps commented that the current walking trail on the Complex is not well advertised and only consists of a couple of signs. Director Phipps noted the Complex has several walkers and it would be nice to have signage to illustrate short, medium, and long routes around the Complex. The walking paths team is identifying the placement of the signage. The team will work with Mark Willemssen and others at the Capitol for the placement of signage. The team will also reach out to Oran Pape and IWD. Signage will be placed as close as possible to entrances/exits so it is easily seen by employees. Chair Dikis requested additional information regarding the color coding on the map. Director Phipps clarified the color coding signified the approximate minutes to walk the mapped perimeters. Director Phipps requested the Capitol Planning Commission review and make a motion for the approval of the signage. Carol Grant asked if the signage will be seen by non-state

employees. Director Phipps reiterated the signs would be placed near the main employee entrance/exit to buildings. Director Phipps suggested the walking trail map could be placed at the Capitol Tour Desk. Joan Arnett, Legislative Services Agency, Tour Guide, commented that Glen Dickenson would not be opposed to the map being placed at the Tour Guide Desk.

MOTION: Carol Grant made a motion that the Committee approve the signage proposal so that a walking map can be implemented. Liz Isaacson seconded and the motion passed unanimously.

Chair Dikis suggested they review the placement of the signs and if they are in a place where the public would see them to consider how non-employees will understand the signs. The team may want to consider verbiage to explain the purpose to the public. Chair Dikis also added, as a future consideration, he was involved a master plan for North Dakota that included a walking trail with an arboretum as the starting point. Director Phipps also reminded the members that the Legislative Services Agency has a published a monument walking map.

Other Business

Director Phipps reported Blank Park Zoo proposed a Butterfly Garden on the Capitol Complex to attract Monarch Butterflies and bees. The two locations suggested were: 1) North of the Historical Building in the small planting area along Grand Avenue or 2) The northeast corner of the Capitol Complex where a flower bed is already located. The zoo chose the flower bed northeast of the Capitol for planting next year. Director Phipps will bring back more information to the Commission.

Carol Grant noted we need to replace a member for Allison Klies's position. Director Phipps asked Tami Wiencek to reach out to the appointment person at the Governor's Office to follow-up on Allison Kleis's replacement.

MOTION: Director Phipps made a motion to adjourn the meeting at 1:39 pm. Scott Weiser seconded and the motion passed unanimously.

Upcoming Meetings:

- October 19, 2016
- January 4, 2017